# Roster printing/Game Scoring/Jersey Numbers/Club Pass

## **Match Roster Printing**

Log onto the Affinity site:

https://oysa.affinitysoccer.com/Foundation/Login.aspx?sessionguid=

Enter your User Name and Password in the boxes below. If you don't have a User Name and Password or can't remember it, please contact your club registrar or the OYSA registrar. They can look up your information for you. Do not try to create a new login, as this will delay getting into the system.

DICK <sup>®</sup> S TEAM SPORTS HO	
Oregon Youth Soccer Login	
Enter your username	
Enter your password	
LOGIN	
Help   Forgot password	
TOURNAMENTS LEAGUES	

Once logged in, click on the My Account tab. This will pull up your profile with all your family members and the teams with which you and your family members are associated with. Scroll down to the Teams tab. (See arrows below).

	Personal Info	Applications	Details	Certificates	Teams	ee Schedules
$\sim$						

Click on the Tournament & Schedule Apps. tab, then click on the Schedules/Game Scoring tab to the right of the league/tournament that your team is currently playing in.

ersonal Info	Applications	Details	Certificates	Teams	Events	Referee Schedules		
Teams	Tournament & So	chedule Ap	ps.					
Team (and Tea	am ID)		Tournament /	Schedule		Status	Submitted On	View
Ashland SC 0 4002-01CB18-	1B MUFC Mutiny 2081	1	2019 PTT Pres	sidents Cup	- Spring	New	03-04-2019	▶ <u>View Tourn. App.</u>
Ashland SC 0 4002-01CB18-	1B MUFC Mutiny 2081	1	2019 PTT Win	ter League		New	11-30-2018	<ul> <li><u>View Tourn. App.</u></li> <li><u>Schedules/Game Scoring</u></li> </ul>
					Show Past	Apps		

You will see a Print Roster button available for your upcoming weekend games. Rosters for Saturday games are available for printing on Thursday. Rosters for Sunday games are available for printing on Friday.

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Game	Venue	Time	Field	Group	Home Team	Score		Away Team	Score
754813 Print Roster	Wilsonville High School	10:30 AM	Trf2	A3 vs A6	Oregon Premier FC 01B Green 2	4	vs.	LCYSA 01B NCU	3

Each game has a specific roster that includes both the home and away teams. Click on the Print Roster button to print your roster. Referees have been instructed to only accept rosters printed from the Affinity Registration System and that the roster needs to include both teams.

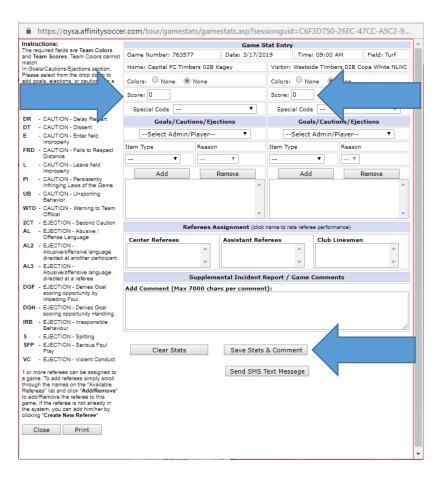
Players who are suspended for a match will have a red R on the line with their name and will be crossed out. Players who are out due to a concussion for upcoming matches will have a red Rx on the line with their name and will be crossed out. Please keep in mind that if you have more than one game on a weekend, disciplinary issues are not updated until the following week. If a coach or a player receives a red card during the first weekend game, the roster for the next game(s) will not reflect the game (or games) suspension, even if the roster for the next game(s) is printed just before the second match. Participating by an ineligible player or coach will result in a forfeit of that game, and there may be additional penalties for a player or coach who participates when they know that they are suspended. Coaches are responsible for tracking player eligibility.

## **Game Scoring**

After your match has been played, go to the same Tournament & Schedule Apps. -Schedules/Game Scoring tab as above. You will then want to click on the box in the Score column for the game.

	763577	BU17 Timbers Premier Green	Bracket	Capital FC Soccer	Turf	3/17	9:00AM	A1 vs. A6	Capital FC Timbers 02B	vs.	Westside Timbers 02B Copa White	
				Complex					Kagey		NLNC	

#### A new Game Stats window will open.



Enter your score for the match for both the home team and visiting team. DO NOT enter any cautions or ejections as those will be entered by the league administrator from information gathered from the referee report. When done, click on the Save Stats & Comments. Only a rostered adult member of the team with an Affinity login can access the Stats Update to enter scores.

Please remember that it is extremely important that all scores are entered into the system by BOTH teams after your games. As you enter scores the standings will be updated in the system. When scores are entered by both teams that differ from one another, you will see a red (CS) which means that the game has a conflicting score entered. The OYSA staff then looks at the referee report and enters the referee's reported score as the official score. If scores are not entered by Wednesday, the OYSA staff will enter the score using the referee reported final score.

## **Entering Player Jersey Numbers**

Please make sure that all player jersey numbers have been entered prior to the league/cup starting. You only need to enter jersey numbers into the system once if you do it here! Follow the below instructions on how to enter your players jersey numbers.

Click on the Teams tab, then click on the Teams tab below that. Select your team in the seasonal year that we are currently in by clicking on the Team Info tab to the right of that seasonal year.

Personal Info	Applications	Details	Certificates	Teams	ule	25		
Teams	Tournament & S	chedule Ap	DS.					
Team				Team Id	Se	eason	View	
ASC 00B				4002-01CB19-2082	Fa	all 18-19	► <u>Team Info</u> ► <u>Apply to Tournament</u>	
Ashland SC (	01B MUFC Mutiny			4002-01CB18-2081	Fa	all 18-19	► <u>Team Info</u> ► <u>Apply to Tournament</u>	

Click on the Team Roster tab at the top of your screen, then click on the Edit Player Team Info tab at the bottom of your screen. This will let you enter your entire team's jersey numbers at one time. Be sure to enter the numbers in both the home and away columns as the information entered into the home column is used when your team is the home team and the information in the away column is used when your team is the away team. Save changes when done.

	Ashland SC 01B MUFC 4002-01CB18-2081 Team Details Team Roste		ament 🎽 Website 🖢	
	Email Selected	SMS Selected	Print Assignment Codes	Create Tournament Roster
	Edit Player Team Info	Print Game Card	Print Concussion Receipt	Print Team Roster
7	Print Team Payments	Print Uniform Report	Print Team Roster/Email	Player Application Forms

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Ashland S		MUFC M	utiny	
		am Roster	Tournamen	t Rost
Edit Player	Jerse	y Numbe		
Home Av Jrs# Jrs	way s#	Position		
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				<b>_</b>
18 players				

## Add Club Pass Player

Adding a Club Pass player to your roster means adding a player that is age legal and a player from within your club to your match roster(s). This feature allows a team to borrow a player for one match or several matches without taking them off of their initial roster. This can only be done for league play. This does not work for Cup or tournament play. Each club handles Club Pass players differently. If you have any questions regarding if your club allows the Club Pass feature to be used, please contact your club Registrar or DOC.

To borrow a Club Pass player, you will also need to have their Member Pass (players card) at the match that they will be playing in. Or you can also use the Digital Roster.

To Club Pass a player. Go the the Team – Tournament & Schedule Apps tabs. Then go to the View Tourn App. tab to the right of your team as it sits in the league.

Tournament & Schedule	Apps.			
Tean (and Team ID)	Tournament / Schedule	Status	Submitted On	View
Ashland SC 01B MUFC Mutiny 4002-01CB18-2081	2019 PTT Presidents Cup - Spring	New	03-04-2019	▶ <u>View Tourn. App.</u>
Ashland SC 01B MUFC Mutiny 4002-01CB18-2081	2019 PTT Winter League	New	11-30-2018	▶ <u>View Tourn. App.</u> ▶ <u>Schedules/Game Sc</u>

Go to the Player Roster Tab at the top of the screen then click on the Add Club Pass Player tab at the bottom of the screen. You will be asked to give a name to search for. Enter the players last name, first name and click on the Search button. You will see the player show up below . Click on the Add to Roster. Using this feature will not allow you to roster an ineligible player. This feature is the most efficient and best way to borrow a player as it will save you from making a mistake! The player will now show up on your official roster with a CP next to their name identifying that they are a Club Passed player.

Ashland SC 01B MUFC Mutiny - BU19 4002-01CB18-2081		
Team Info Contacts Player Roster	ments Review	
ync Roster	Print Page Set Active Players	Add Club Pass Player
shland SC 01B MUFC Mutiny - BU19		Send Mail
002-01CB18-2081		<< Back to My Account
Team Info Contacts Disciplinary Contacts Disciplinary Contacts Disciplinary Contacts Disciplinary Contact Cont	mments Review	e for this team – League/Club
Search By Last name, I	Search	
IDNum Player Name DOB Geno	ler Team Teamcode	Club Add to Roster