**Check List for Competitive/Developmental Registration**

Competitive and Developmental registration is due within 10 calendar days after member’s registration with your club.

Make sure to check the [www.oregonyouthsoccer.org](http://www.oregonyouthsoccer.org) website for all Deadline dates for Competitive and Developmental Leagues and Deadlines!

* Is your seasonal year set up in Soccer Connect – Fall \_\_-\_\_. Season needs to be set up for coaches to do background checks.
* Have all of your players either been entered or loaded (uploaded) into the Soccer Connect program.
* Do all Coaches have an approved background check and completed and uploaded SafeSport certificate in Soccer Connect. Are all coaches “involved” with a team on a team? Remember to include head coach, all assistant coaches and the team manager. Any adult in contact with a player must do these steps. Coaches and team administrators will not be able to be placed onto a team until background and SafeSport are completed.
* Does your club have any foreign born players? If so, please be proactive in getting their approval from the Federation timely. Do not wait until the season is starting before starting the approval process.
* Does each player have an appropriate birth document loaded for approval?
* Confirm the name and date of birth for the player is accurate. OYSA will have final approval on this information. Contact OYSA immediately for corrections that need to be made.
* Club Name or abbreviation must be part of the team name. Each team name must be unique. Team name must not include any other entity in the team name. Examples below:
	+ - OYSA 07B Jaguars
		OYSA 06G Pumas
		- NOT Oregon Youth Soccer 06G Pumas
* Create teams and add players and coaches.
* Send the team into review for OYSA to activate. Competitive teams need at least 11 players on the roster and 1 coach to be ready. Developmental teams need at least 9 players on the roster and 1 coach to be ready.
* Always check the OYSA website for league/cup registration deadlines. Do not wait until the deadline to enter your teams. Be proactive. Set your deadlines with your teams earlier than OYSA deadlines so that you do not miss out.
* All deadlines are for team entry and payment. Make sure to talk with your club treasurer to facilitate that the payments for your teams are made by the deadline.
* All Competitive players require a competitive players card for each game. See instructions on how to print your player cards.
* Development league players are only required to be on the roster of the team playing.