

## How to: Activate your Players

A. Login as a Team Administrator under User Login



B. Make sure that the Coach Detail Card is selected

C. Click on the teams tab to view the team information

D. Click on the tab Tournament & Schedule Apps.

E. Click **"View Tourn App."** next to your teams' application in the Tournament Applications/Game Scoring Section.

Team (and Team ID)	Tournament / Schedule	Status	Submitted On	View
Little Kickers FC 0129-01CB09-7458	2009 Presidio Gaming League	Final	04-14-2009	<a href="#">View Tourn App.</a> <a href="#">Schedules/Game Scoring</a>

F. Click on the **"Player Roster"** tab

**Huskies - B19 - BU19**  
0501-02CB19-0002

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 [<< Back to My Account](#)

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**Player Roster**

G. You will see an 'Active?' Section in the header of the roster



Home Jrs#	Away Jrs#	Name	ID#	DOB	Gender	Player Status	Transfer Date	ODP Level	Grad Yr	Position	Active?	Profile?	PlayerInfo	SMS
1	1	Downe, Harold	17247-480956	6/15/1996	Boy	Registered					<input checked="" type="checkbox"/>	Add	Edit   Remove	
22	22	Foie, Tom	85292-027765	6/15/1996	Boy	Registered					<input checked="" type="checkbox"/>	Add	Edit   Remove	
13	13	Ponet, Val	36868-513897	6/15/1997	Boy	Registered					<input checked="" type="checkbox"/>	Add	Edit   Remove	
33	33	Saswo, Adrian	47592-450480	1/8/1996	Boy	Registered					<input checked="" type="checkbox"/>	Add	Edit   Remove	

Print Page Set Active Players Edit Player Team Info

H. Uncheck the players that are not going to be playing and that should not show up on the roster

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Print Page Set Active Players Edit Player Team Info



Questions? We're here to help 7 days a week!

1-800-808-7195

Hours

Monday - Friday 7:00 AM - 7:00 PM PST  
 Saturday - Sunday 7:00 AM - 3:30 PM PST